



**Building Inspection/Code Enforcement**  
**2 Town Hall Road, Newton, NH 03858**  
**Tel: 603-382-4405 x.6 Fax 603-382-9140**  
[www.newton-nh.gov](http://www.newton-nh.gov)

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## COMMERCIAL PERMIT APPLICATION

Building Permit # \_\_\_\_\_ - \_\_\_\_\_ Map \_\_\_\_\_ Block \_\_\_\_\_ Lot \_\_\_\_\_ Zone \_\_\_\_\_

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STREET ADDRESS (required)

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PROPERTY OWNER FULL NAME

PHONE NUMBER

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MAILING ADDRESS

CITY, STATE, ZIP

EMAIL ADDRESS

*I acknowledge that the proposed structure or improvement(s) shall not be occupied or otherwise utilized without the issuance of a CERTIFICATE OF OCCUPANCY or CERTIFICATE OF FINAL INSPECTION. A Certificate of Occupancy or Certificate of Final Inspection is required for all permits upon completion of all final inspections.*

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PROPERTY OWNER SIGNATURE (or letter indicating the proposed work is to be performed with his/her approval)

**Project Information (Checkmark all that apply):** Foundation Only \_\_\_\_\_ New Building \_\_\_\_\_ Addition \_\_\_\_\_

Renovation/Alteration \_\_\_\_\_ Accessory Structure \_\_\_\_\_ Change of Use \_\_\_\_\_ Window/Door Replacement \_\_\_\_\_

Siding \_\_\_\_\_ Roofing \_\_\_\_\_ Shed \_\_\_\_\_ Deck \_\_\_\_\_ Solar Array \_\_\_\_\_ Garage/Barn \_\_\_\_\_

Fence \_\_\_\_\_ Generator \_\_\_\_\_ Oil (Requires Fire Department Permit) \_\_\_\_\_ Gas Heat \_\_\_\_\_

Electric Heat \_\_\_\_\_ Central Air \_\_\_\_\_ Mini-Split System \_\_\_\_\_ Kitchen Hood Vent \_\_\_\_\_ Fire Alarm \_\_\_\_\_

Kitchen Hood Extinguishing System \_\_\_\_\_ Fire Pump \_\_\_\_\_ Sprinkler System \_\_\_\_\_ Other \_\_\_\_\_

State Septic System Approval # \_\_\_\_\_ Approval Date \_\_\_\_\_ Approved Use \_\_\_\_\_

Description of Work (Include dimensions/materials/scope of work)-Additional space on page 3 if needed: \_\_\_\_\_

*Approved for construction:*

**BUILDING INSPECTOR/CODE ENFORCEMENT OFFICER** \_\_\_\_\_ **DATE** \_\_\_\_\_

*Conditions of this building permit approval*

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**Foundation Permit #20**\_\_\_\_ - \_\_\_\_\_

Business Name: \_\_\_\_\_ License # \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ **Check#/Cash** \_\_\_\_\_

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**Commercial Permit #20**\_\_\_\_ - \_\_\_\_\_

Business Name: \_\_\_\_\_ License # \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ **Check#/Cash** \_\_\_\_\_

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**Licensed Trade Permit #20**\_\_\_\_ - \_\_\_\_\_ **CHECK THE LICENSED TRADE PERMIT THAT'S BEING APPLIED FOR :**\_\_\_\_\_ **Electric** \_\_\_\_\_ **Plumbing** \_\_\_\_\_ **Gas** \_\_\_\_\_ **HVAC/MECH.** \_\_\_\_\_ **Well**

Business Name: \_\_\_\_\_ License # \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ **Check#/Cash** \_\_\_\_\_

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**Licensed Trade Permit #20**\_\_\_\_ - \_\_\_\_\_ **CHECK THE LICENSED TRADE PERMIT THAT'S BEING APPLIED FOR :**\_\_\_\_\_ **Electric** \_\_\_\_\_ **Plumbing** \_\_\_\_\_ **Gas** \_\_\_\_\_ **HVAC/MECH.** \_\_\_\_\_ **Well**

Business Name: \_\_\_\_\_ License # \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ **Check#/Cash** \_\_\_\_\_

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**Licensed Trade Permit #20**\_\_\_\_ - \_\_\_\_\_ **CHECK THE LICENSED TRADE PERMIT THAT'S BEING APPLIED FOR :**\_\_\_\_\_ **Electric** \_\_\_\_\_ **Plumbing** \_\_\_\_\_ **Gas** \_\_\_\_\_ **HVAC/MECH.** \_\_\_\_\_ **Well**

Business Name: \_\_\_\_\_ License # \_\_\_\_\_ Mailing Address: \_\_\_\_\_

City/Town: \_\_\_\_\_ Zip: \_\_\_\_\_ Phone # \_\_\_\_\_

Email: \_\_\_\_\_ First/Last Name: \_\_\_\_\_

**Applicant's Signature:** \_\_\_\_\_Cost of Construction \$ \_\_\_\_\_ **Permit Fee \$** \_\_\_\_\_ **Check#/Cash** \_\_\_\_\_

## ATTACHMENTS & SUBMITTALS THAT MAY BE REQUIRED AT TIME OF APPLICATION

	1 Large Paper Copy of Construction Plans		Septic Approval & Design
	1 Electronic Set of Construction Plans		Plot Plan w/Setbacks showing proposed Structures
	1 11x17 Set of File Plans		Copy of Planning and/or Zoning Decisions (if applicable)
	Sign Off or Letter of Approval from Property Owner		

Additional space if needed:

Description of Work (include dimensions/materials/scope of work):

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